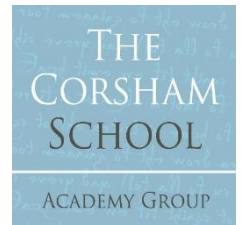


THE CORSHAM SCHOOL ACADEMY GROUP
A Multi Academy Trust

Corsham Regis Primary Academy
JOB DESCRIPTION

CLEANER



PURPOSE OF JOB:

To undertake general duties necessary to provide a clean, hygienic and safe environment for teaching and other school activities.

MAIN EMPLOYMENT DUTIES:

- To carry out cleaning tasks set out in the school's cleaning schedule.
- To use all cleaning materials and equipment in a safe and proper manner in accordance with any instructions and specifications provided.
- To report the breakdown of any cleaning equipment or any perceived hazards in the workplace to the Site Manager.
- To observe health and safety and security requirements.
- To complete any appropriate records or documentation required by the Administration and Resources Manager.
- To maintain good working relationships with other school staff and to co-operate with reasonable changes to daily work routines to assist the smooth operation of the school.
- To ensure that work undertaken complies with stated requirements and undertake appropriate training, as required.

PERSON SPECIFICATION

- Punctual, reliable and trustworthy.
- Able to manage time effectively.
- Ability to work both alone and in a team.
- Awareness of health and safety procedures.

FURTHER STATEMENT:

The job description and allocation of particular responsibilities may be amended by agreement from time to time.