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Headteacher Mrs A Symons



**INTIMATE CARE**

Dear Parents/Carers

Corsham Regis Primary Academy is committed to ensuring that all staff responsible for the intimate care of children will undertake their duties in a professional manner at all times. We recognise that there is a need to treat all children with respect when intimate care is given.

No child should be attended to in a way that causes distress, embarrassment or pain.

Intimate care is any care which involves washing, touching or carrying out a procedure (such as cleaning up after a child has soiled him/herself) to intimate personal areas. In most cases such care will involve procedures to do with personal hygiene and the cleaning of equipment associated with the process as part of a staff member’s duty of care.

The management of all children with intimate care needs will be carefully planned. The child who requires intimate care is treated with respect at all times; the child's welfare and dignity is of paramount importance. All staff are knowledgeable about intimate care and individual needs are taken into account.

Staff who provide intimate care are trained to do so (including Child Protection and Handling) and are fully aware of best practice. Suitable equipment and facilities will be provided to assist with children who need special arrangements following assessment from physiotherapist/ occupational therapist. Staff will be supported to adapt their practice in relation to the needs of individual children taking into account developmental changes.

The child will be supported to achieve the highest level of independence that is possible given their age and abilities. Staff will encourage each child to do as much for him/herself as he/she can. This may mean, for example, giving the child responsibility for washing themselves. Individual intimate care plans may be drawn up for specific children as appropriate. Each child's right to privacy will be respected.

Corsham Regis Primary Academy values the partnership with parents and carers and values their information in relation to children needing intimate care. All parents/carers of children admitted to school will be required to complete an agreement form on admittance to the school. This agreement gives permission to provide intimate care as required.

We would like parents to sign the agreement which gives permission for the school to provide intimate care as necessary. Please return the permission slip to your child’s **class teacher**.

Yours sincerely

Mrs Abby Symons  
**Headteacher**

**PERMISSION FOR SCHOOLS TO PROVIDE INTIMATE CARE**

Child’s Name……………………………………………….…………………………………………..

Male/Female……………….. Date of Birth………………………………………..

Parent/Carers name………………………………………………………………….

Address…………………………………………………………………………………….

I give permission to the school to provide appropriate intimate care support to my child e.g. changing soiled clothing, washing and toileting. I will advise the school of any medical complaint my child may have which affects issues of intimate care.

Name…………… ………………………………….Signature………………………………………...

Relationship Child………………………………..Date……………………………..