

Corsham Regis Primary Academy Covid- 19 Risk Assessment – March 2021

Name of School	Corsham Regis Primary Academy
Name of Acting Headteacher	Abby Symons
Assessment completed by	Abby Symons & Chris Denton
Assessment date	1/3/21

This risk assessment template sets out the measures that may be used to maintain a safe environment for all occupants and visitors to the school/setting and to reduce the transmission risk of covid-19 coronavirus as far as is reasonably practicable. Particular attention must be given to those at greatest risk including vulnerable groups, pregnant women, and those with underlying health conditions; and to new staff and pupils who may be unfamiliar with the site.

RISK	CONTROL MEASURES TO CONSIDER	LOCAL APPLICATION OF MEASURES
1. Maintaining distancing and reducing contact – entrance and exit routes		
Numbers arriving simultaneously on school transport impede the means to distance or reduce contact, and impede	<ul style="list-style-type: none"> • Arrange separate 'holding' areas for each group to minimise contact (ideally these should be outside if weather permits) • Encourage parents to make other arrangements for travel to/from school other 	No school transport will be required – parents walking, cycling or driving in family cars to school.



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effectiveness of staggered start/finish times of school day	<p>than school transport.</p> <ul style="list-style-type: none"> • Staff on duty to supervise • Signage at school transport pick up/drop off point 	
Numbers of parents and children at entrances and exits impede social distancing.	<ul style="list-style-type: none"> • Instructions for parents/carers on distancing rules on site. • Staggered start/finish times for different groups. • Markers on floor for children and parents to wait. Ensure markings do not create slip/trip hazard • Use of different entrances/exits for different groups. • Only one parent/carer to accompany child. • Staff on duty to supervise. • Signage. 	<p>Two metre lines and arrows have been painted onto the pathways.</p> <p>Children will all start and finish school at the same time. From monitoring activity at the gate prior to lockdown many parents and children were gathering due to siblings being in different bubbles and therefore starting at different times- by having the same start and finish times to the day children can enter school in a steady stream.</p> <p>Jade and Opal will use the KS1 gate to enter and exit the school and will queue up on the path.</p> <p>Garnet and Onyx will use the hall doors, which will both be open to allow for more space. They will walk on the road and enter the pavement to the right of the railings.</p> <p>Amethyst and Crystal will enter and exit via the KS2 gates.</p> <p>We will ask parents to wear masks when on site and to arrive promptly for drop off and pick up to minimise gathering on site.</p> <p>Members of SLT will be present outside every morning to monitor arrangements and remind parents/ carers of the expectations.</p>
Changes to school routine cause vehicular and pedestrian traffic	<ul style="list-style-type: none"> • Encourage parents to walk/cycle to school with children. • Stagger drop off / pick up times. 	<p>Many of our parents live locally and walk the children the school.</p> <p>A steady stream of children will enter the school in</p>



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management issues.	<ul style="list-style-type: none"> • Minimise vehicles on site • Review traffic management risk assessment where changes to start/end of day apply. • Staff on duty to supervise. 	<p>the morning through three different entry points and classes will leave one at a time at the end of the day. Parents/carers asked to be patient at the end of the day to allow us to get the children out of the building as safely as possible with minimal mixing of bubbles.</p> <p>Site manager will place barriers and cones so that vehicles cannot enter the site at drop off and pick up.</p>
<p>2. Maintaining distancing and reducing contact – internal areas and play areas</p>		
<p>Pupil numbers and room sizes impede the means to reduce contact</p>	<ul style="list-style-type: none"> • Where practical, arrangements will aim to reduce contact and maximise distancing between pupils and staff; and between staff themselves. • Pupils will reduce contact by being grouped together. For primary schools this is likely to be in class sized groups. • Record the names of pupils in each group, and any close contact that takes places between children and staff in different groups. • Remove excess furniture to safe storage areas to increase space. • Desks to be spaced out as far as possible but do not impede fire escape routes and exits. • All desks to face forward with pupils sat side by side. 	<p>Each class will use their own classroom for the majority of their lessons</p> <p>In KS1, RWI groups will continue</p> <p>Staff remain with their bubbles, wherever possible</p> <p>Staff are reminded about socially distancing in communal areas and wearing masks.</p> <p>Seats in the staffroom are marked so that they are not used, reinforcing the social distancing rules.</p> <p>Staff in school wear masks when in communal spaces and not with the children. Staff may choose to wear masks when working closely with children.</p> <p>Desks to face forwards in rows in years 3, 4, 5 and 6 classrooms but the younger children will be in small spaced out groups and with carpet spaces if appropriate</p> <p>Children to sit at the same desk daily and stay in seats – individual instead of group work to be</p>



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	<ul style="list-style-type: none"> • Floor markings to illustrate 2m areas around teaching positions. • Children to remain at their desks when in the room. • Children to use the same desk each day. • Lessons planned for individual work as opposed to close group work. • Distancing and reducing contact to be explained to children with regular reminders. • Signage/Posters in each classroom. • Consider the use of school grounds / local environment to extend the range of teaching spaces available • Staff to supervise and enforce measures. • The wearing of any PPE is not considered a necessary control measure except where set out specifically in this risk assessment for first aid or medical attention needs. • Ventilation improved where practicable by having windows open. 	<p>planned by class teachers Teacher 2m area defined with masking tape</p> <p>Use outdoor learning environment at every opportunity</p> <p>Desks to have minimal equipment kept on them – both teachers and staff. Personal equipment to be kept in pencil cases/ trays.</p> <p>Class teachers to display and explain catch it, bin it, kill it posters and hand hygiene</p> <p>Children to be taught social distancing measures by class teachers with posters to reinforce the measures being taken.</p> <p>PE curriculum will focus on non-contact games / activities; although where equipment is used\ it will be sanitized between bubbles.</p> <p>There will be no singing or wind instrument use in groups of more than 15.</p> <p>All rooms to be well ventilated – doors and windows open.</p> <p>Children have the same break and lunch times but are in separate zones when out on the playgrounds.</p> <p>Washing of hands and use of sanitizer will remain high and each child will wash their hands at least once before each break/lunch/going home slot and at least once on their return.</p> <p>Children in their class bubbles will have separate playing spaces each supervised by an adult.</p> <p>The children will be continually spoken to about personal hygiene and socially distancing.</p> <p>The class bubbles will not interact, share resources or space.</p>



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		<p>The strict cleaning regime will continue and equipment that can be cleaned in Milton will be.</p> <p>The school grounds will be used where possible and learning taken outdoors.</p> <p>The computer room and hall are timetabled for morning and afternoon sessions so that cleaning can take place during lunchtime.</p>
<p>Number of pupils and staff moving around the school impede the means to distance and reduce contact in corridors and other communal spaces</p>	<ul style="list-style-type: none"> • Minimise movements of whole groups and individuals outside of the classroom. • Use of a one-way system around the school. • A 'walk on the left' policy if one-way not practicable. • Consider using the pathways around the perimeter of the building to assist with circulation (weather and site layout dependent). • Lane markings on floor and distancing markings in areas where queuing is likely. • Areas not in use to be closed off (not escape routes). • Children to keep coats, bags, lunchboxes etc. with them in the classroom (under desks) or in suitable storage area. • Signage. • School assemblies to be completed electronically • Acts of worship and other typically communal events to take place in groups (not whole school) 	<p>Packed lunches and hot meals will be offered. The kitchen will distribute these so that they can be eaten in the classrooms with everyone else.</p> <p>Children and staff are encouraged to keep their distance when moving around the school corridors.</p> <p>There will be no assemblies or mixing of bubbles in the hall.</p> <p>HT/DHT will deliver recorded assemblies via Zoom.</p> <p>Children to keep coats bags, lunchboxes in the classroom or in a suitable sole bubble storage area.</p>
<p>Number of pupils and size of</p>	<ul style="list-style-type: none"> • Apply a maximum number of pupils in toilet 	<p>Toilets will be cleaned twice daily and allocated for</p>



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space impede the means to distance and reduce contact when using toilets	<p>rule to maintain distancing and reduce contact.</p> <ul style="list-style-type: none"> • Where practicable avoid different groups using the same facilities at the same time. • Distance markings on floor in queuing area 	<p>each class, i.e. Crystal and Amethyst – Atrium, Garnet and Onyx – middle corridor and, Jade and Opal lower corridor. Drink fountains to remain closed. No more than two member of staff to be using the toilets at the same time. Additional cleaning hours will be resourced.</p>
Number of pupils and available space impede the means to distance and reduce contact at break time and lunchtime	<ul style="list-style-type: none"> • Staggered break and lunch times. • Allocated play areas for each group. • Consider zoning of play areas using markings / cones to reinforce distancing. • Limit use of outdoor play equipment to designated groups at fixed periods • Games which encourage distancing and reduce contact. • Staff supervision to maintain standards. • Any crockery/cutlery used must be cleaned thoroughly. • Catering contractors and other food provision has been subject to specific risk assessment. 	<p>Children to resume the same break and lunch times. Each class bubble is allocated a different area of the playground and bubbles will not mix. See social distancing measures and class bubbles information above Football can be played at break and lunchtime but the children must only play with a ball from their bubble. Outside play equipment to be used by one bubble at a time, for a week at a time. All children will sanitise hands before and after using the equipment. The nursery children can use the equipment in the afternoon as long as they sanitize their hands before and after use.</p>
Number of staff and size of staff rest spaces impede the means to distance and reduce contact	<ul style="list-style-type: none"> • Removal of furniture to create more space. • Removal of communal equipment (mugs etc.) • Staggered break times for staff. • Repurpose unused spaces for additional staff rooms. • Staff toilets to enforce 2m distancing. 	<p>Staff to maintain social distancing when using communal areas e.g. staff room. Staff to wear masks when in communal spaces and not with the children. Staff working closely with children may choose to wear a mask.</p>
Hygiene and Cleaning	<u>Guidance on cleaning non-healthcare settings</u>	
Cleaning staff levels are	<ul style="list-style-type: none"> • Confirm available cleaning staffing levels 	Additional / temporary cleaning support will be



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insufficient to deliver enhanced cleaning regime.	<p>before wider opening.</p> <ul style="list-style-type: none"> • Use of contractors or other school staff for additional cleaning. • Agree the new cleaning requirements and additional hours for this. • PPE to be worn by cleaning staff as dictated by risk assessment. 	<p>purchased using allocated funding Rota resources with hard surfaces for 48 hours / 72 hours if they're plastic Class teachers to ask teaching assistants to wash fabric resources. PPE equipment used by cleaning staff with a score 5+ or for any other appropriate reason to wear PPE</p>
Insufficient hand washing and hygiene facilities increase the risk of transmission.	<ul style="list-style-type: none"> • Children to hand wash on entry to school, before and after each break and lunch, on changing classrooms, leaving school and after using toilet. • Ensure supplies of suitable soap. Skin friendly cleaning wipes can be used as an alternative • Extra signage to encourage washing hands. • Ensure help is available for children who cannot clean their hands independently. • Hand gel dispensers at strategic locations around the site to complement hand washing facilities. • Supplies of tissues and lidded bins in each teaching space and classroom. • Promotion of the 'Catch it, Bin it, Kill it' campaign to pupils and staff. • Resources are rotated or left to de-contaminate for 48 hours (or 72 hours if plastic) if being used by different groups. 	<p>Sufficient supplies of soap, sanitizer, anti-bacterial wipes, tissues and disinfectant have been purchased. The behaviour policy will be amended to include hand hygiene and appropriate guidance as suggested by the DFE and local authority. Pupils to wash hands on entry, going in and out of play, before eating and after toileting – to be taught and supervised by staff. On the way IN – sanitise / On the way OUT – hand wash. Display and teach 'Catch it bin kill it approach'. Children to wear school uniform and to wear their PE kits to school on the days that they are having PE. PE days are communicated to parents via the website and Seesaw.</p>
Exposure to new hazardous substances (products)	<ul style="list-style-type: none"> • COSHH assessment to be carried out for any new cleaning/sanitising products in use. • Additional cleaning staff to be made aware of the COSHH risk assessments. 	<p>Hand sanitizer is now on COSHH register. The risk assessment will be shared with all returning pupils and parents.</p>



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	<ul style="list-style-type: none"> • Appropriate storage of hazardous substances. • Material data sheets to be made available for new and existing products. 	
Site and Buildings	<u>DfE Guidance on school premises management</u>	
Visitors/contractors/suppliers on site increase the risk of transmission.	<ul style="list-style-type: none"> • Site visits only by pre-arrangement. • A record of some visitors must be kept for 21 days <u>specific guidance</u> • 2m exclusion zones/markings in Reception areas. • Information/signage for visitors informing them of the infection control procedures. • Deliveries and visits outside of school opening hours where possible. • Provision of hand sanitiser at main school entrance. • Process for the acceptance of deliveries required i.e. area where deliveries can be safely left. 	<p>Hand sanitising process is now in main reception window. This instructs visitors to take sanitizer from the office window and use on hands.</p> <p>One adult in the office waiting area only with signage in place.</p> <p>Parent meetings by prior arrangement and kept to a minimum.</p> <p>Parents Evening format to be changed – this could be by telephone, Zoom or Teams.</p> <p>Mrs Hunt to collect visitor signing in information weekly and store securely in the event of a positive case and track and trace required. These will be destroyed after 21 days.</p> <p>Deliveries can be left inside the main entrance. There is sanitizer to use for anyone entering the building.</p>
Changes affect normal emergency procedures.	<ul style="list-style-type: none"> • Review of fire assembly points to accommodate reduced contact and distancing where practicable. • Fire drill practice to train new arrangements. • Other contingency emergency plans to be reviewed including lockdown procedures, major disruption through loss of services, gas leak etc. 	Socially distanced fire evacuations to be practised with pupils and staff prior to full fire alarm drill half termly.
Site security is compromised by new arrangements.	<ul style="list-style-type: none"> • Normal security standards will apply, doors which may be used for drop-off/pick up should then be closed during the school day 	Remind staff that hall windows facing out onto unfenced grounds must be closed after hall has been used.



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	<p>(and locked if not fire doors).</p> <ul style="list-style-type: none"> Additional ventilation via open doors and windows should not occur in unoccupied parts of the site. 	<p>Display signage for all staff on hall doors.</p>
<p>Building checks not taken place</p>	<ul style="list-style-type: none"> All usual building checks are to be undertaken as normal including flushing of water outlets, schedules of preventative maintenance, portable appliance testing and asbestos monitoring. 	<p>All annual H&S checks have continued Class teachers and staff will need to risk assess their workspace.</p>
Equipment and furniture		
<p>Shared play equipment increases the risk of transmission.</p>	<ul style="list-style-type: none"> Individual items of play equipment and other shared items used for teaching are to be cleaned between each use by each group. 	<p>Milton is now being used to wash / clean small apparatus before being left to dry. Outdoor play equipment is only being used by the children in one bubble at a time. There will be no craze of the month / toys allowed to be brought in from home. There will be a class sprayer with disinfectant and cloths in each class for the class teacher, teaching assistant and MDSA to clean metal and plastic equipment and resources after use.</p>
<p>Shared equipment, fittings and resources increase the risk of transmission.</p>	<ul style="list-style-type: none"> Hand washing before and after each lesson. Remove unnecessary items from the classrooms and store elsewhere. Cleaning regime for door handles, press to exit buttons, communal surfaces. Children asked to bring in own stationery or have allocated, named, packs of stationery per child. Resources and surfaces to be cleaned each night. Lessons planned so sharing of resources in 	<p>Resources essential for teaching and learning are re-introduced to the classroom. See above re: personal equipment Ensure staff are aware of minimal sharing of and cleaning of resources. Resources that are shared between classes, such as sports, art and science equipment must be cleaned frequently and always between classes, or rotated to allow them to be left unused and out of reach for a period of 48 hours (72 hours for plastics) between</p>



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	minimised.	use by different classes. Staff will be given disinfectant and cloths to clean sports equipment and can refer to Corsham SSCo's non-contact PE teaching resources
Increased manual handling tasks increase the risk of musculoskeletal injuries.	<ul style="list-style-type: none"> Staff must not attempt to move large or heavy items unless they are fit to do so. 	Manual handling training and protocol is well-established.
Health and Wellbeing		
Inadequate staffing levels create supervision or safeguarding issues.	<ul style="list-style-type: none"> Carry out an audit of all staff availability and review it regularly. Introduce a process for staff to inform you if their health situation changes. If there is a shortage of teachers consider use of suitably qualified TAs to lead a group and maintain ratios. Use of staff from other schools (by agreement). 	<p>Staff risk assessment system in place. HLTA to be used for supply cover in the first instance. Supply teachers, peripatetic music teachers and Up and Under Sports coaches are allowed in school. Staff to be reminded of normal absence reporting routines – i.e. call line manager and text. People who live with those who are clinically extremely vulnerable or clinically vulnerable can attend the workplace. For staff who may otherwise be at increased risk from coronavirus (COVID-19) every effort will be made to discuss their concerns and explain the measures the school is putting in place to reduce risks. School leaders should try as far as practically possible to accommodate additional measures where appropriate. People who live with those who have comparatively increased risk from coronavirus (COVID-19) can attend the workplace.</p>
Vulnerable / Extremely	<ul style="list-style-type: none"> Parents should follow current 	Class teachers to make provision for remote learning



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vulnerable children at higher risk of infection.	medical/government advice if their child is in this category.	for all pupils who do not return to school.
Person becomes unwell with Covid-19 symptoms in school	<ul style="list-style-type: none"> • Move to a pre-designated room where person can be isolated, with adult supervision if a child. • Ventilate the room if possible. • PPE should be worn if contact is required. • Inform parent/carer to arrange collection. • Cleaning regime after each usage of the space. • Follow the advice from health protection team 	<p>Nurture room to remain as medical bay for suspected COVID cases. PPE equipment is available.</p> <p>Our procedure for suspected cases has worked well to date and process has been praised by PHE Cleaner is notified of suspected cases and deep cleans classroom areas as well as medical bay Report to PHE, follow testing and isolation guidance and use NHS Test and Trace system</p>
Outbreak of Covid-19 within the school (defined as more than two confirmed cases within a fortnight)	<ul style="list-style-type: none"> • Senior leaders have awareness of the PHE "local outbreak management plan" • Local school management plan is in place and relevant staff have been made aware • Remote education plans in place 	<p>Headteacher and Deputy Head along with Class teachers to plan remote learning provision in the event of a lockdown using Seesaw. Our remote learning provision will:</p> <ul style="list-style-type: none"> • use a curriculum sequence that allows access to high-quality online and offline resources and teaching videos, and that is linked to the school's curriculum expectations • give access to high quality remote education resources • select the online tools that will be consistently used across the school in order to allow interaction, assessment and feedback, and make sure staff are trained in their use • provide printed resources, such as textbooks and workbooks, for pupils who do not have suitable online access • recognise that younger pupils and some pupils with SEND may not be able to access remote



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		<p>education without adult support, and so schools should work with families to deliver a broad and ambitious curriculum</p> <ul style="list-style-type: none"> • deliver daily teaching videos so that children see their teachers and maintain a sense of belonging.
<p>Staff wellbeing affected by the working experience.</p>	<ul style="list-style-type: none"> • Staff risk assessment tool being used to assess those in higher risk groups. • Staff aware of risk assessment process and able to contribute. • Staff meetings and communication. • Defined wellbeing support measures for staff. • Designated staff rest areas. 	<p>This risk assessment is being shared with all staff. The headteacher has already shared the key points from DFE guidance with staff, including returning to work guidance.</p> <p>The headteacher will share the curriculum expectations up to Easter and beyond. All staff will be risk assessed against their health using Wiltshire Council format and individual plans put in place for those for who there are concerns. Staff meetings to have a continuous wellbeing agenda point.</p> <p>The Department for Education is providing additional support for both pupil and staff wellbeing in the current situation. Information about the extra mental health support for pupils and teachers is available and contact details are on the school website Coid-19 arrangements page.</p> <p>Signpost all staff to Education Support Partnership - a free helpline for school staff and targeted support for mental health and wellbeing.</p>
<p>Volunteer wellbeing affected by the working experience</p>	<ul style="list-style-type: none"> • Volunteers will be treated in the same way as school staff and provided with the same information, instruction, training and equipment. • Volunteers will be included in regular 	<p>DBS checked volunteers to be risk assessed for health concerns in the same way that staff are</p> <p>Volunteers will be given a brief set of actions / guidance to minimise risk of transmission by the headteacher.</p>



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<p>Pupil wellbeing is impacted by the current situation causing physical and mental ill health.</p> <p>School Effectiveness guidance on Right Choice</p>	<p>communications and be given the opportunity to feedback any concerns.</p> <ul style="list-style-type: none"> • Children to have allocated teacher and TA where possible. • Reduced time in school to ensure transition from home to school is successful. • Curriculum to support children's well-being. • Provide opportunities to talk about their experiences/concerns. • Pastoral activities. 	<p>There will be no Nurture, Thrive or ELSA face to face group / 1:1 sessions.</p> <p>Mrs Gingell, our Thrive Practitioner, will be working with our most vulnerable bubble in the KS1 corridor for FS2 and KS1 pupils / Mrs Burke will provide ELSA support for Year 3 and 4/5 classes through 1:1 TEAMS meetings / Mrs Price will be working with Amethyst and Crystal Class, Years 5/6 .</p> <p>Class teachers and class TAs to remain constant for pupils where possible.</p> <p>Behaviour policy is updated and shared with specific COVID information / rules with all stakeholders.</p> <p>This risk assessment is to be shared on Corsham Regis website.</p>
<p>First aid provision</p>	<ul style="list-style-type: none"> • Ensure all staff know First Aiders on site if less than normal. • If provision is less than usual, minimise hazardous activities which may result in injury. • Ensure a supply of PPE is available for provision of first aid and use and dispose of accordingly. 	<p>PPE equipment is available for staff.</p> <p>First aiders are named and displayed in school.</p> <p>Mrs Brewer to arrange for Mrs Smith to renew Lead 1st Aider status and book Mrs Hunt onto training.</p>
<p>Pupils with special medical needs (administering medication)</p>	<ul style="list-style-type: none"> • Required number of competent staff on site • Staff training up to date • Alternative arrangements in place if staff training/competence has lapsed. 	<p>Five members of staff are Epipen trained but the child with the need is currently not attending school.</p> <p>Staff are undertaking training for 'Epilepsy in children' and awaiting face-to face training to administer emergency medicine.</p> <p>Pupils with special medical needs have Individual</p>



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		Healthcare plans (IHPs) in place and these are shared with staff members whilst maintaining confidentiality.
1:1 teaching, physical restraint and children with SEND or EHC plans are adversely affected by the current situation.	<ul style="list-style-type: none"> • Individual <u>risk assessments</u> of children with behavioural difficulties. • Ensure a supply of PPE is available based on need. • Reduced timetable or consideration of other solutions if child's behaviour puts staff at risk. • 1:1 teaching to be done with reduced contact. 	<p>Senior Teacher Leading Inclusion will complete risk assessments for two named pupils, and arrange for social stories for ASD pupils as part of their reintroduction to lessons.</p> <p>Senior Teacher Leading Inclusion will check Forest School risk assessments for JH should this start again in the Summer Term.</p> <p>Class teachers will share risk assessment as a social story with pupil and parents prior to the child starting school.</p> <p>Teaching Assistants will support groups / 1:1 pupils from a 1metre plus distance: there will be a teaching assistant station in each class for the class TA to work with individuals or small groups. These will be cleaned afterwards.</p>
7. Risk assessments and Policies		
Standard risk assessments do not take account of additional covid-19 risks	<ul style="list-style-type: none"> • Ensure all work environments and teaching/learning activities have been subjected to risk assessments in line with conventional H&S requirements. • Review and where necessary update all risk assessments with additional control measures to counter any significant infection transmission risk • Pay particular attention to curriculum areas and activities being resumed for the first time since school restrictions were 	<p>All staff have risk assessed their working environments.</p> <p>Year 6 residential has been cancelled until further notice.</p> <p>During Lockdown there will be no school trips.</p> <p>Dance club afterschool will resume in the Easter Holiday and follow Government guidance.</p> <p>The headteacher has shared the updated behaviour policy with COVID 19 measures with all staff and pupils.</p> <p>Up and Under Sports Clubs will be for two different</p>



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	<p>introduced</p> <ul style="list-style-type: none"> • LoTC activities are restricted to non-residential activities and are subject to the usual process of risk assessment and authorisation. • One -off activities such as PTA and other fundraising events, firework displays etc will be subject to separate risk assessment. • Lettings of facilities will be subject to separate risk assessment. • School clubs, Breakfast clubs and after-school provision are subject to a separate risk assessment. • Behaviour policy amended to reflect covid-19 protocols. 	<p>bubbles 2x weekly and risk assessed.</p>
8. Monitoring		
<p>Control measures set out in this risk assessment do not prove effective</p> <p>Levels of compliance are inadequate</p>	<ul style="list-style-type: none"> • Named school staff will monitor the application and effectiveness of the control measures set out within this risk assessment, and the level of compliance by staff, visitors and pupils • Non-compliance will be addressed immediately • Regular communication with staff on the outcomes of the monitoring • LA H&S Advisers are able to visit the school site to assess compliance 	<p>The Acting headteacher, Abby Symons will monitor the implementation of control measures.</p> <p>The risk assessment will be reviewed by the headteacher with the CRLGB.</p>
9. Other risks – specific to		



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your school		
Remote learning in relation to a National Lockdown	<ul style="list-style-type: none"> • TAs completing 1:1 session for our bottom 20% readers and SEND teaching sessions from home using non-school IT equipment • Class Zoom sessions 	<p>Every effort has been made for TAs/T to use school IT equipment. Where this is not possible, the following measures have been put in place:</p> <p>TAs are able to use school equipment, in school to carry out meetings.</p> <p>The DHT/SEND lead has a record of when the meetings are taking place.</p> <p>A letter to all parents outlines the ground rules for the meetings; the letter is also available on our school website.</p> <p>A parent/carer must be present during the 1:1 session.</p> <p>The session must not be recorded by the TA on their IT equipment.</p> <p>All TAs must keep a record of the meetings that have taken place.</p> <p>A risk assessment for these TEAMS meetings is available on our school website.</p>

I confirm that the above is a suitable and sufficient risk assessment based on current information. The risk assessment will be reviewed on a regular basis and whenever anything significant changes. All relevant parties will be informed of the outcomes of this risk assessment.

Name of Acting Headteacher	Abby Symons
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Signature of Headteacher	A L Symons	Date: Updated 1/3/21
Name of Chair of Governors / Trustees	Chris Denton	
Signature of Chair of Governors /		Date: 1/3/21
Date of review	15/3/21	