	Play Script Features	I used it!
1	My play has a title.	
2	I have listed the characters at the beginning	
3	I have introduced and described the scene (where/where).	
4	Characters' names are written on the left	
5	Characters' names have a colon after them	
6	I have started a new line for every new speaker.	
7	My stage directions are in brackets ()	
8	My stage directions are written in the present tense	
9	I have stage directions for how the actors must speak	
10	I have stage directions for how the actors must move	
11	Every time the setting changes (changes place or time) I have started a new scene	
12	I have used to show a character is thinking or stuttering	
13	I have used CAPITALS or <i>italics</i> to emphasise words	
14	My play script has 1-3 Acts (Act 1 beginning, Act 2 middle, Act 3 end)	
15	There are NO speech marks	