**Present:**

Kathryn Roynon (KR), Rebecca Stapleton (RS), Phil Hilling (PH) Suzanne Smith (SS), Gareth Spicer (GS) and Katie Ross (KLR)

**Apologies:**

Selina Steer (SSt), Lesley Ford (LF), and Helen Hynes (HH)

1. **Introduction from Friends of Regis – who we are and what we do**

Introductions from each of the member of the committee to the parent in attendance.

1. **How you can join Friends of Regis/help with events**

KR explained that we are always looking for parents/guardians to join FoR, as well as helping with events. A sign-up sheet was circulated for people to leave their details should they wish to be involved.

1. **The formal bit:**

*Chair’s report*

Document circulated by KR showing what FoR had achieved/events provided in the previous school year.

*Financial report (including approving the accounts)*

PH distributed a document showing where money had been generated, where the money had been spent etc.

£5,000 in the accounts is from the local grant plus we have £5,400 in bank. We need to keep £1,500 in the bank to cover costs for the Christmas fayre.

The new KS1 playground cost is £11,500. £2,500 towards this will be contribution from FoR plus £5,000 from the local grant. The remaining balance is being covered by the school.

FoR have changed bank accounts from Lloyds to TSB. Sarah helping us with that. Only £1.98 left in old account.

SS volunteered to be another signatory on new account.

FoR and GS approved the Accounts.

GS asked for it to be formally documented that the Governors of the school are very pleased and delighted with work and fundraising FoR have done.

*Voting for Charity Trustees*

FoR has to be a registered charity due to total income – the income is not based on how much is in the bank it is based on how much is raised during the year. Becoming a charity provides us with opportunity to apply for more grants.

KR needs to check on charity commission website if obligation to publish accounts etc. **ACTION: KR to check if accounts need to be published**

*Approving the constitution*

FoR have approved roles as per the previous school year. Remove Selina Steer as not confirmed she wants to participate in a formal capacity (Note: SSt has since confirmed that she wishes to remain on the committee).

Governing document approved in principle but needs to be reviewed at next meeting. **ACTION: Trustee’s to review document ahead of the next meeting on 2nd October 2017.**

1. **Suggestions of future events FoR could run/how FoR can support the school and learning**

GS made some suggestions of items that could be funded by FoR to support pupils. These are:

* Buy in a circus for a week – used at Colerne school - approx. £1k
* Performing arts or a theatre visit – not in school budget for this year. Approx £600.
* Markings on playground such as sundials and maps (sealed) – an example of this can be seen at Box Primary school.
* Several children would benefit from play therapy sessions (£60 per session approx. required 10 sessions for 1 or 2 children)
* A willow tunnel/story areas outside.

FoR and GS agreed that the play area would need to be publicised when completed – local paper/councillors. **ACTION: GS/KR**

KLR asked about support with mental health in young children. It was agreed that this could be investigated. **ACTION: KLR to investigate what MIND Wiltshire can do for the school**

Possible Events for this school year (2017/18):

* Halloween disco – not possible as hall booked on Tuesday. Following Friday is bonfire night and Friday before is half term.
* Could we have a disco during autumn/winter term? To discuss at next meeting
1. **AOB**

GS asked if any of the FoR members could support a school event on 10th October 2017. GS is going to ask the academy council to provide refreshments, coffee etc for a Parent Voice meeting. Parent voice meetings are currently not well attended and the school would like to obtain more parental feedback – tea, cake and refreshments in hall and classroom. Pupils will give out cakes and FoR members would be providing the hot drinks. 2.45pm start. **ACTION: Please let GS know if you are able to support.**

1. **Close**

**NEXT MEETING: Monday 2nd October 2017 at 7.45pm. Meeting will be held at Grounded in Corsham.**