



Corsham Regis Primary Academy

Governing Body's Support and Challenge Role in 2017/18

Evidenced in minutes of governing body and committee meetings, governor reports, SDP monitoring reports and record of governor training.

Support	Challenge
Supported Headteacher with change of provision and teacher in year 6.	Requested regular updates on progress and impact of new measures.
Offered support through link governor role for vulnerable groups of pupils, including gifted and talented.	Requested that more opportunities are given to gifted and talented group of children.
Provided suggestions for the use of pupil premium funding.	Working group monitored and evaluated achievement of children in receipt of pupil premium funding.
Congratulated subject leader staff on achievement and attainment within their subject area.	Sought further information through questions to Headteacher on pupil progress and attainment and school improvement
Congratulated school on pupil progress	Sought further information on staff absence issues
Supported subject leaders in implementing new initiatives.	Requested changes to draft policies
Attended meetings for parents on school curriculum areas	
Participated in staff appointment interviews	Interviewed staff on subject areas and analysed data for their subject area.
Agreed that all committee and FGB dates were set for the entire year so the Headteacher and staff have good advance notice	Regular meetings to monitor and evaluate the implementation of the School Development Plan.
The curriculum committee agreed dates for subject leader input for the entire year so that staff have adequate time to prepare – Now FGB	Sought parents' views on how the school could improve and then working with the Headteacher to implement ideas where possible
Had regard to head teacher and staff well being in timing/attendance at governor committee meetings	Challenged Headteacher on details of the Raise on Line and FFT data.
Sent thank you and best wishes letters to staff leavers	Challenged SOD in regard to Headteacher's performance management and monitored progress towards achievement of objectives.
Attended school/class productions and assemblies	Issued Parent Questionnaires and acted on results.
Provided support at the school's Christmas and Summer fetes	Attended budget planning meetings - COG
Accessed governor training to offer effective support	Accessed governor training to offer effective challenge
Supported Headteacher in dealing with a parental complaint.	Contributed to school self evaluation
Paid due regard for meeting lengths – timed agenda.	Questioned the Headteacher with regard to their headteacher reports
Supported staff in preparing for potential Ofsted and Regional Commissioners visit	Challenged the SLT on the use of the Government P.E. funding.
Worked with the Headteacher on the safeguarding audit and action plan.	Completed a health and safety audit including actions for staff to complete.
Worked with the Senior Teacher for Inclusion on an SEN action plan and new SEN SEF.	
Interviewed children on their perception of school and how safe they feel, feeding back to SLT.	Questioned where an aspect of practice needs reinforcing with staff.
Supporting SLT with behaviour management plans.	Challenging the provision for childrens' medical needs
Provided assistance for school trips and events.	Requesting book appraisal and SEND risk

	assessments
Supported subject leaders in new initiatives.	Monitoring and evaluating the impact of new initiatives.
Supported school in bids for funding.	Monitored the implementation of the school's Maths Action Plan.
Supported school in new way of using dedicated nurture provision for the benefit of the current year 6 cohort.	Classroom visit with Mrs Randall
Suggested changes to SDP format when monitoring as multiple copies was becoming confusing.	Reviewing procedures: ensuring health and safety procedures found to be ineffectual are reviewed and improved.
Completed governor self evaluation to enable more effective work as a governing body.	Termly Health and Safety inspection of premises: Question work that has not been done since last visit, highlight recurrent problems or areas where measures have not been effective and need new approaches. Offer a parent's perspective on the school environment.
Provided and arranged gifted and talented workshops – HB – Thank you!	Termly KS1 monitoring meetings: Scrutinise data and ensure appropriate actions are put in place to remedy issues. Ensure resources and staff are being appropriately deployed to achieve optimum results. Ensure initiatives are effective and changed if ineffective.
Supported SLT in absence of Headteacher	Recruitment: Making sure all staff appointments meet the needs of the children and other members of staff while working within the designated budget.
Bi- weekly/weekly COG/HT meetings	
Regular visits to school to witness behaviour and safety of pupils following parental complaint.	
COG - meeting with parents following a complaint. Subsequent monthly visits to 'check in' with pupil to ensure measures put in place by school are maintaining pupils feeling of safety.	
Interviewed pupils from across the school on aspects of their learning, feeding back the results to the Headteacher.	
Attended training on the assessment arrangements for the New National Curriculum.	
Collating data for SEND progress	
Collating SEND survey results	
Support HT&CoG at TCS MAT meetings	
Termly Health and Safety inspection of premises: Identify hazards and maintenance issues, type up findings and offer help when appropriate	
Termly KS1 monitoring meetings: Check teachers have support and resources available to them to teach effectively	
Recruitment: Taking part in the shortlisting and interview process.	
Reviewing procedures: Providing an extra pair of eyes to review policies and procedures.	