

Corsham Regis Primary Academy 2019-20





July 2019

Dear Parents and Carers

Welcome to Corsham Regis Primary Academy

The information enclosed will assist you and your family in becoming familiar with us and what we provide.

Our website www.corshamregis.wilts.sch.uk will provide you with additional information, whilst our Corsham Regis Facebook page is great way to keep in touch with everything going on day to day.

If you have any specific queries or want clarification, please contact the school office and we will do our very best to help you.

Thank you.

Mr Gareth Spicer

Headteacher

Corsham Regis Primary Academy, part of The Corsham School Academy Group

OUR PHILOSOPHY

Mission Statement

Together Everyone Achieves More

Our Aims

At The Corsham Regis Primary Academy we believe that:

The child is at the heart of the school and is the driving force behind our vision of education. We are committed to safeguarding and promoting the welfare of children and young people. We believe that education should be:

- creative;
- purposeful;
- challenging.

We believe all children should have the opportunities to:

- explore the world in ways that suit their individual needs;
- develop skills for life-long learning;
- develop attitudes and values that will prepare them for life in our varied society;
- recognise and understand their vital role within society.

Ofsted Quotes — March 2018

- *High expectations characterise both the quality of leadership and of teaching in the early years. Consequently, children make outstanding progress and get off to a flying start in this setting.*
- *Leaders strongly emphasise the importance of pupils' personal development and wellbeing. Staff promote pupils' spiritual, moral, social and cultural development well. Pupils learn about British values, such as democracy.*
- *School leaders have ensured that all staff are well trained in all aspects of safeguarding.*
- *The school works hard to develop pupils' emotional resilience and their well-being generally. Parents believe that their children are safe in school, and pupils concur. Consequently, there is a strong culture of safeguarding and no complacency about its importance.*

Contact and Teacher Information

Academy telephone number:- 01249 712294

E-Mail:- office@corshamregis.wilts.sch.uk

Website:- www.corshamregis.wilts.sch.uk

Staff:

Headteacher	Mr Spicer
Deputy Headteacher /Key Stage 2 Leader	Mrs Symons
SENCo/Senior Teacher Leading Inclusion	Mrs McCrum
Key Stage 1 Leader	Mrs Morris

Class Teachers

Mrs Symons	Amethyst	Year 6
Mrs Doe / Mrs Randall	Crystal	Year 4/5
Miss Londors/ Mrs Cooke	Topaz	Year 3/4
Mrs Morris /	Onyx	Year 2/3
Mrs Bagnall		
Miss Denning	Opal	Year 1/2
Mrs Stone	Jade	Foundation Stage 2 / Year 1
Mrs Randall / Mrs Harris	Planning, Preparation and Assessment time	

Administration

Mrs Brewer Admin & Finance Manager

Mrs Hunt Admin Assistant

Useful Information

Beginning and End of Day

- * The gates are open at 8.40am where a member of staff will be there to greet parents and pupils. Children should not arrive before this. Classroom doors open at 8:45am. Registration is at 8.55am.
- * At the end of the day children are collected from either the KS1 gates, the KS2 gates or the main hall doors depending on which class they are in.
- * If someone different is collecting your child, please let the office staff know so that the teacher and child can be informed.



If your Child is Unwell or Late for Registration

- * Parents/Carers are required to notify the office on the first day your child is absent and for each subsequent day. You can do this by leaving a message on the answerphone, speaking to a member of staff or emailing office@corshamregis.wilts.sch.uk
- * Pupils should use the main reception entrance if they are late, are leaving during school hours for appointments or returning from an appointment, otherwise they should use the usual school gates.
- * Please try to make any medical or dental appointments for after school hours or during the holidays.

Class Teacher Communication

- * There are two parent consultation meetings during the year, when you will have an individual appointment with the class teacher.
- * If you need to speak to a member of staff on an urgent issue, please do so before or after school. At times staff may not be able to talk to you if they are busy. Please contact the office to make an appointment.
- * Parents/Carers should only enter the academy via the main reception and report directly to the main office.



Monetary Matters

- * Lunch can be ordered and paid for on a daily, weekly or even termly basis. Children under 7 receive a free school meal, otherwise school lunch costs **£2.50** per day.
- * Any monies given to the school should be put in a sealed envelope clearly marked with the child's name, amount and what it is for, i.e. tuck money, dinner money.

Curriculum Information

We believe that people learn best in different ways. At our academy we aim to provide a rich and varied learning environment that allows children to develop their skills and abilities to their full potential.

Through our teaching we aim to:

- enable children to become confident, resourceful, enquiring and independent learners
- foster children's self-esteem and help them build positive relationships with other people
- work in partnership with parents / carers so that they are able to support children's learning
- develop children's self-respect and encourage children to respect the ideas, attitudes, values and feelings of others
- show respect for all cultures and, in doing so, to promote positive attitudes towards other people
- enable children to understand their community and help them feel valued as part of this community
- help children grow into reliable, independent and positive citizens prepared for life in Modern Britain



You can find out more about the curriculum and see examples of pupils' work by visiting the curriculum pages of the Corsham Regis Primary Academy website.

<http://www.corshamregis.wilts.sch.uk/topic/curriculum>

Pupils with Special Educational Needs and / or a Disability

All pupils who are identified as having a particular additional need, including those who achieve significantly above their peers in a curriculum area, or who have a disability, are welcome at Corsham Regis. Once an additional need has been identified, the child will be added to our register.

Growth Mindset

Pupils are encouraged to try new things and persevere when challenges are difficult. This is deemed to be having a Growth Mindset. Our mantra is 'I can't do it....yet!'

What Kind of Mindset Do You Have?



I can learn anything I want to.
When I'm frustrated, I persevere.
I want to challenge myself.
When I fail, I learn.
Tell me I try hard.
If you succeed, I'm inspired.
My effort and attitude determine everything.



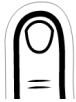
I'm either good at it, or I'm not.
When I'm frustrated, I give up.
I don't like to be challenged.
When I fail, I'm no good.
Tell me I'm smart.
If you succeed, I feel threatened.
My abilities determine everything.

Created by: Ruid Wilson @wofaringath © 2015 Icon from: Shutterstock.com

Marking and Feedback

Improving learning through assessment is aided by the provision of effective feedback to pupils who need to be able to assess themselves and understand how to improve.

The marking of pupil's work is therefore an important part of teacher assessment. These extracts from our Marking policy (KS1 below and KS2 on the right) set out how staff at Corsham Regis ensure that marking at the school is an integral part of our assessment procedures.

WALT met	✓ ✓
WALT mostly met	✓
Finger spaces	
Capital Letters	CAPS
Full stops	●
Exclamation marks	!
Question marks	?
Commas	,
Missing punctuation	p
Spelling mistake	sp
Verbal feedback	VF
Handwriting	abc
Missing word	^



WALT met	✓ ✓
WALT mostly met	✓
Missing punctuation	p
Spelling mistake	sp
New paragraph	//
Verbal feedback	VF
Handwriting	abc
Missing word	^
We may use some of the symbols to help you think about punctuation	● CAPS ?! ,

We aim to:

- mark children's work in a positive manner which reflects the ethos of the school.
- mark written work regularly and consistently in ways which highlight strengths and areas of development, using approaches which are understood by children and parents, so that pupils make the progress expected of them.
- provide the children with opportunities to reflect back and assess their own learning.

Learning at home

Why do teachers set Home Learning at Corsham Regis?

Learning at home is an essential part of good education and it is a time when children can apply the knowledge they have learnt at school. It also encourages children to become confident and independent in their learning, which will help throughout their time at school and, later, in adult life.

What help are parents and carers expected to give?

We would like you to focus on the basics: **reading**, **spelling** and **mental maths**. Spend time with your child enjoying books, learning to read and spell new words and becoming fluent in mental maths skills. There are no set time limits for completing this type of Home Learning.

Children will also be provided with **Topic Projects**. We would like you to engage in conversations with your child about what they have been learning about in school and support them in completing these and **Optional Extras**.

Further details can be found in our Home Learning leaflet, which is on our website or ask the office for a paper copy.



Home Learning

Parents and Carers
guide to Home
Learning at
Corsham Regis.



Useful Information

Safeguarding Children

- * We work to safeguard and promote our pupils' welfare, safety and health by fostering an honest, open, caring and supportive climate. Pupils' welfare is of paramount importance. We recognise that high self-esteem, supportive friends and clear lines of communication with trusted adults help all pupils and especially those at risk of or suffering abuse.
- * We therefore have an ethos where pupils feel secure, are encouraged to talk and are listened to. Pupils know that there are adults who they can approach if they are worried or are in difficulty. If we believe that a child is in danger of 'significant harm' you should understand that we have a legal duty to report this to social services.
- * The curriculum includes activities and opportunities for developing pupils' Personal Social and Health Education and Online Safety skills so that they can protect themselves from abuse.
- * The Child Protection Policy and the Online Safety Policy are available on the Corsham Regis website or from the Main Office by request
- * ENCOMPASS: Wiltshire Police will contact the school by the next working day when a child has been affected by a domestic incident. Mr Spicer in his role as the Designated Safeguarding Lead or, in his absence, Mrs McCrum or Mrs Morris, the Deputy Designated Safeguarding Leads, will receive the information in confidence, while ensuring that the school is able to make provision for children, or their families, who have been involved in, affected by or exposed to a domestic abuse incident.



Healthy Eating

- * We provide a selection of fresh fruit and raw vegetables free of charge to Reception and Key Stage 1 pupils. Children may also bring in fresh or dried fruit or prepared vegetables for their snack.
- * Children may bring a packed lunch from home or they might like to have a cooked meal provided by the academy. Through the Universal Infant Free School Meal initiative, a hot meal or packed lunch can be provided for pupils in Reception, Year 1 and Year 2 at no cost to parents or carers.
- * All pupils are encouraged to bring in a bottle of water to be kept in their classrooms in addition to their lunchtime drink.
- * Our Tuck Shop run by our Academy Council also sells a number of healthy snacks at break times with Freddos available on a Friday as a treat.



Someone Special Days / Mornings / Afternoons

- These are special days during which pupils can invite a family member or special person into school to learn alongside them. They are very popular!

Useful Information

Collective Worship

Corsham Regis is a non-denominational, non-selective primary academy.

However, in accordance with our Funding Agreement with the Secretary of State, the academy must provide collective worship that is wholly or mainly of a broadly Christian character. We can reflect the religious backgrounds represented in the Corsham community, as long as the majority of provision is broadly Christian.

Through our collective worship we aim to:

- Provide the opportunity for pupils to consider spiritual and moral issues and provide opportunities for them to explore their own beliefs
- Encourage participation and response through active involvement in activities to develop a community spirit, promote a common ethos and shared values and reinforce positive attitudes.

Collective worship at our school is related to daily life, the aspirations and concerns of our pupils and the school, and seeks to preserve the integrity of all our members. We come together to affirm and celebrate experiences of worth to us all.

Our Lunchtime Daily Thank You:

Thank you for the fresh water that we drink,
Thank you for the healthy food we eat,
Thank you for all the friends we have,
We give thanks for everything.



GENERAL INFORMATION

The School Day

Morning Session:

08.50 – 11.00am - Morning Session

11.00 – 11.15am Break (Tuck Shop, KS1 - Monday, KS2 - Wednesday and All School Friday)

12.15 - 13.15pm Lunch

13.15 - 15.15pm Afternoon Session

ATTENDANCE IS IMPORTANT

Term Time Holidays & Lateness

Following Government guidelines, the school **DOES NOT** approve of taking time off during term time. It is a legal requirement for your child to attend school on a regular basis. Occasionally, exceptional circumstances may arise and these will be dealt with accordingly.

A request for time off will be given full consideration by Mr Gareth Spicer. A statutory fine will be enforced if unauthorised absence reaches 10 sessions (**5 days**) in a six month period. You will also be fined if your child is late on 10 or more occasions within a 6 month period.

Illness

We are aware that at times children are ill and therefore should not come to school. Pupils who have had any type of sickness or diarrhoea **MUST NOT** be at school until they have been symptom free for **48 hours**.

Please ensure you report your child's absence to the school office on the **FIRST** morning by 9.15am.

The teachers & staff are committed to providing pupils with the very best schooling at all times but the responsibility of ensuring children attend school is that of the parents/guardians.

GENERAL INFORMATION

School Uniform and Appearance

We pride ourselves on our children looking smart and ready for learning at all times. Our uniform policy is not sex specific. Pupils are required to wear a school uniform during the school day, which consists of:

- red school sweater or cardigan with the school logo;
- white or red polo shirt or blouse;
- grey or black skirt, pinafore or trousers;
- sensible black shoes (no trainers);
- red and white dresses are optional for summer;
- no jewellery or unnecessary accessories (except watches).
-

Games and P.E. kit consists of:

- white T-shirt or vest;
- black shorts;
- plimsolls/daps for indoor use or trainers when games take place outside;
- tracksuits may be worn during the winter months;
- swimming costume and swimming cap for swimming lessons.

All school uniform and bags can be purchased from most shops however the school jumper or items that require the school logo can be purchased from: <https://myclothing.com>. When you enter this site, please search for Corsham Regis Primary Academy. Please also note that the logo shown on the items of clothing may differ as this is the site's generic picture.

Pupils' hair cuts must be respectable and worn safely. Long hair must be tied up and hair styles with patterns or shapes shaved into them, which either makes a child feel self-conscious or is a distraction to others, or is considered not to be respectable by the Headteacher, are not allowed.

Bringing Valuable Items into School



We do not en-

courage children to bring valuable items into school. However, if they need to bring items for

Keeping you informed

For school correspondence we use several forms of communication.

Letters: At the start of a term a hard copy of known diary dates for the weeks ahead are sent out to all families. If a class is going on a school trip or taking part in an activity that requires a permission slip, a paper copy of the letter is always sent home.

E-mail: Corsham Regis has set up its own e-mail system to communicate with parents/carers. If you wish to receive notifications in this way, please give your details to Mrs Hunt in the office.

Seesaw: This is an application which all parents are invited to use which allows us to communicate with you easily by phone, tablet or PC.

Social Media Sites: There is an official Corsham Regis Facebook page to share news and academy life.

Parents' Voice: If you would like to find out more about what happens in school and have an informal chat with other parents/carers and the headteacher over a cup of tea, come along to Parents' Voice

Should you require more detailed information about Corsham Regis Primary Academy please visit our website at:- www.corshamregis.wilts.sch.uk

Corsham Regis Primary Academy

Kings Avenue

Corsham

Wiltshire

SN13 0EQ

Telephone:- 01249 712294

Fax:- 01249 712294

Email:- office@corshamregis.wilts.sch.uk

Together Everyone Achieves More

Try your best at everything.

Look after everything in our community.

Show you care about others through
your actions and your words.

For more detailed information about
Corsham Regis Primary Academy
please visit our webpage at:-
www.corshamregis.wilts.sch.uk